

POSITION TITLE: SHARP Literacy Guide

Part-Time: October-May

JOB SUMMARY

SHARP Literacy Guides (SLGs) play a critical and integral role in the success of the SHARP Literacy program. Each SLG facilitates learning activities for students (grades K4-5th) for approximately one hour, utilizing the SHARP program materials. Images or artifacts may also be used to reinforce the SHARP curricular concepts. SLGs are needed for both Milwaukee County and Waukesha County.

PRIMARY FUNCTIONS AND RESPONSIBILITIES

- Engage students in a manner that reflects cultural awareness, competence, and facilitates meaningful and relevant learning, building upon students' experiences and understandings.
- Involve students during the workshop in ways that reflect the Common Core State Standards, e.g., inquiry-based questions, active engagement, creative thinking, and experiential learning.
- Modify/differentiate the workshop based on the needs and experiences of the SHARP students.
- Facilitate learning for one hour utilizing the SHARP program materials. Images or artifacts may also be used to reinforce the SHARP curricular concepts. Complete the hands on arts integration project with students.
- Schedule individual school workshops in a timely manner to stay within the SHARP workshop requirements. Dates for these workshops must be submitted to the Senior Director of Programs in a timely manner.
- Attend paid professional development opportunities provided by SHARP Literacy, incorporating teaching practices learned into work with students
- Facilitate student reflections and return assessments to SHARP Literacy in a timely manner
- Must be available and workshops must be completed during school hours.

EDUCATION/CERTIFICATION, QUALIFICATIONS, AND EXPERIENCE

- An earned Bachelor's or Master's degree in education, the arts, or related fields.
- Three or more years of successful experience teaching and/or working in an urban school setting with diverse students.
- Attended classes and/or possess experiences that reflect a working knowledge of art history and/or the visual arts.
- Proficiency using PowerPoint, Microsoft Word, and e-mail.
- Superior oral and written communication skills (during workshops, phone conversations, and e-mails).
- Bilingual (Spanish/English) preferred

If interested, please forward your resume to Rachel Arbit at rachel@sharpliteracy.org with "SHARP Guide" in the subject line. Be sure to indicate if you prefer to work in Milwaukee County or Waukesha County.

