



**POSITION TITLE:** SHARP Literacy Guide: Create Art with Code  
**Part-Time, Flexible Hours:** October-May

### **JOB SUMMARY**

SHARP Literacy Guides (SLGs) play a critical and integral role in the success of the SHARP Literacy program. Each SLG facilitates learning activities for students (grades K4-5th) for approximately one hour, utilizing the SHARP program materials, art images and artifacts. SLGs are needed for both Milwaukee County and Waukesha County. Additionally, SLGs for the Create Art with Code program must demonstrate ease in using technology as a learning tool as well as an ability to instruct both elementary students and their classroom teachers in basic coding skills through computer-based and hands-on interactive workshops. This program is heavily rooted in the website <https://code.org/>, familiarity with this platform would be beneficial.

### **PRIMARY FUNCTIONS AND RESPONSIBILITIES**

- Engage students in a manner that reflects cultural awareness, competence, and facilitates meaningful and relevant learning, building upon students' experiences and understandings.
- Involve students during the workshop in ways that reflect the Common Core State Standards, e.g., inquiry-based questions, active engagement, creative thinking, and experiential learning.
- Modify/differentiate the workshop based on the needs and experiences of the SHARP students.
- Facilitate learning for one hour utilizing the SHARP program materials. Images, artifacts, arts integration projects, and computer-based lessons will also be used to reinforce the SHARP curricular concepts.
- Schedule individual school workshops with all assigned teachers in a timely manner, communicating with both schools and SHARP Literacy staff as schedules are updated.
- Attend paid professional development opportunities provided by SHARP Literacy, incorporating teaching practices learned into work with students.
- Facilitate professional development opportunities for classroom teachers as needed
- Facilitate student reflections and return them to SHARP Literacy in a timely manner
- Analyze student data and share reports with classroom teachers and SHARP Literacy throughout the learning experience
- Perform ongoing evaluation of the effectiveness of the instructional technology

### **EDUCATION/CERTIFICATION, QUALIFICATIONS, AND EXPERIENCE**

- An earned Bachelor's or Master's degree in education, the arts, or related fields.
- Three or more years of successful experience teaching and/or working in an urban school setting with diverse students.
- Experience in teaching STEAM content to elementary students
- Proficiency using PowerPoint, Microsoft Word, and e-mail.
- Superior oral and written communication skills (during workshops, phone conversations, and e-mails).
- Bilingual (Spanish/English) preferred
- Must have critical thinking and troubleshooting skills.
- Must have strong technology skills.
- Must demonstrate a high level of initiative.
- Must have a high degree of flexibility.
- Must have excellent communication skills, both oral and written.
- Candidates may benefit from having taken a computer programming course, or experience with one coding language (HTML, C++, Python, PHP, etc.), although this is NOT a requirement.

**If interested, please forward your resume to Damien DeBuhr at [damien@sharpliteracy.org](mailto:damien@sharpliteracy.org) with "SHARP Guide" in the subject line. Be sure to indicate if you prefer to work in Milwaukee County or Waukesha County.**